

# Laundry Guidelines

Please adhere to the following guidelines:

1. **Use Timers:** Please use a timer to remind yourself when your laundry cycle is complete.
2. **Prompt Retrieval:** When your laundry cycle finishes, please promptly remove your items from the washer or dryer. If you are unable to retrieve your laundry immediately, please arrange for someone else to do so on your behalf.
3. **Consider Others:** Be considerate of your fellow residents by promptly freeing up the machines for their use. Remember, others may be waiting to use the machines, and timely retrieval of your laundry helps minimise waiting times.
4. **Neat Bundling:** If you notice that a laundry cycle has finished and the items have not been promptly removed, you may assist by neatly bundling the laundry and placing it on the folding table. Please handle the items with care and ensure they are placed in a visible and accessible location for the owner to retrieve.
5. **Communication:** If you encounter any issues or have concerns regarding the laundry area, please communicate them with building management during office hours.
6. **Equipment Care:** Treat all equipment with respect and care. Please refrain from scratching or abusing any machinery. Use knobs and controls with gentle care to ensure the longevity and proper functioning of the equipment for all residents.
7. **At own risk:** The use of the washing machine and dryer is at your own risk. Please ensure that you collect your laundry promptly to avoid any inconveniences or potential damage.

*Thank you for your cooperation in contributing to a pleasant and efficient laundry experience for everyone in the MySpace community!*

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